

# MENTOR PROGRAM



## Mentor Program Process

This document explains the Spinal Research Institute's (SRI) process for advertising, assessing and matching mentor pairs.

### Advertising and Application Process

A notification/invitation for mentor program applications is advertised, at a minimum, via:

- Email – to the SRI's newsletter distribution lists for inSClTe and SCoRH
- SRI's social media channels – Facebook, Twitter and LinkedIn
- SRI's website – thesri.org

The mentor program notification provides details of:

- The aims of the mentor program
- Outline of the program
- Applicant eligibility criteria
- The matching process
- Application instructions

### Application Assessment

Applications are assessed by the SRI's Mentor Program committee:

- Associate Professor Doug Brown, SRI Executive Director (Australia)
- Dr Marnie Graco, Allied Health Research and Translation Lead, Alfred Health (Australia)
- Ms Emma Peleg, International Spinal Cord Research Collaborations Manager, SRI (Australia)

If a member of the Mentor Program committee has an association or conflict-of-interest with an application, they will not assess that particular application.

All eligible applications are assessed independently by the Mentor Program committee members and reviewed against the following criteria:

#### **Feasibility**

- The applicants' intention for the sought after mentor guidance is achievable (score 1-9)

#### **Track Record**

- Applicant's research track record / professional ambition (score 1-9)

#### **Approach**

- The research proposal would benefit from the support of a mentor and would enhance the applicant's research progress (score 1-9)

#### **Significance**

- Relevance/importance of the applicant's research goals to the spinal cord injury community  
(score 1-9)

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### **Successfully matching to a mentor**

Based on committee assessments, successful mentees will be selected for potential matching.

Mentors will have two weeks to make a confirmation of a mentoring relationship.

The SRI will advise applicants of the outcome of their mentor program applications via email.

Applicants are asked to acknowledge acceptance of the offer in writing.

### **Commencement of the mentor relationship**

Documentation will be provided to each mentor pair that outlines the program and supports the pair as they progress through the mentor program.

It is anticipated that each pair will complete the Mentor Agreement and commence the program by June 2021.

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**Created:**           OCTOBER 2020

**Next Review:**   OCTOBER 2021